

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

June 23, 2015

CALENDAR

June	23	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
June	23	Immediately following	Executive Session, J.C. Rice Educational Services Center
June	23	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
July	14	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
July	21	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center

A. CALL TO ORDER/PLEDGE

B. INVITATION TO SPEAK PROTOCOL

C. Gift Acceptance - The administration recommends the Board accept with appreciation recent donations made to Elkhart Community Schools.

D. MINUTES June 9, 2015 – Public Work Session
 June 9, 2015 – Regular Board Meeting
 June 16, 2015 – Public Work Session

E. TREASURER'S REPORT

Consideration of Claims

Financial Report – January 1, 2015 – May 31, 2015

Fund Loans - The Business Office reports on fund loans made at the end of May 2015.

Fundraisers- The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

F. UNFINISHED BUSINESS

Board Policy JHD – The administration recommends approval of the proposed revisions to Board Policy JHD, Wellness, after initial presentation and discussion at the Board's April 28th meeting.

G. NEW BUSINESS

Communication & Data Department Update

Instruction & Learning Department Update

Student Services Department Update

Board Policy GDBA-10 – The administration presents proposed revisions to Board Policy GDBA-10, Employees in Miscellaneous Positions Compensation Plan, for initial Board consideration.

Grant Approval – The administration recommends Board approval for the submission of a grant application to the Indiana Department of Education for a Title I Grant for 10 elementary and 2 middle schools.

Grant Approval – The administration recommends Board approval for the submission of a grant application to the Indiana Safe Haven for a Bullying Prevention Grant.

Overnight Trip Request – The administration seeks Board approval of an overnight trip request.

Residential Services Agreement – The administration recommends Board approval of continued alternative residential services for an Elkhart Community Schools' student.

H. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

I. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

J. ADJOURNMENT

**ELKHART CENTRAL H. S. ATHLETIC DEPARTMENT
BRIAN BUCKLEY, ATHLETIC DIRECTOR
#1 BLAZER BLVD. * ELKHART IN 46516
574-295-4720 * Fax 574-295-4726**

DATE: June 4, 2015

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Brian Buckley
Elkhart Central Athletic Department

RE: Donation Approval

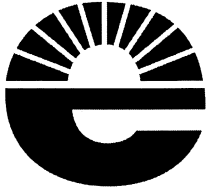
A donation in the amount of \$1000.00 has been given to the Elkhart Central High School athletic department from the Elkhart Education Foundation, Inc. This donation will assist in strengthening the growth of our athletic programs at Elkhart Central.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Elkhart Education Foundation, Inc.
Attn. Hayley Boling
2746 Old US 20 W.
Elkhart, IN 46514-1365

Sincerely,

Brian Buckley



inspiring. excellence.

ELKHART MEMORIAL HIGH SCHOOL
Elkhart Community Schools
2608 California Road, Elkhart, IN 46514-1222
(574) 262-5600 / 5625 fax
www.elkhart.k12.in.us

DATE: June 5, 2015
TO: Dr. Rob Haworth
Board of School Trustees
RE: Donation Approval

We are in receipt of an extracurricular donation in the amount of \$1,000.00 for the Elkhart Memorial Athletic Department. This donation will go towards participation fees for needy student-athletes.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Elkhart Education Foundation
C/O Hayley Boling
2746 Old US Hwy 20 W.
Ste. B
Elkhart, IN 46514

Thanks,

Jacquie Rost
Elkhart Memorial High School, Athletic Director



SUPERINTENDENT'S OFFICE

PHONE: 574-262-5526



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: June 15, 2015
TO: Board of School Trustees
FROM: Dr. Rob Haworth *RH*
RE: Donation Approval

Christian Business Men's Connection has donated \$1,500.00 to Elkhart Community Schools to support the 2nd annual Student Leadership Summit scheduled for July 10, 2015

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Christian Business Men's Connection
c/o Brett Yoder
1221 N Nappanee St
Elkhart IN 46514

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
June 9, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart -
7:00 p.m.

Place/Time

Board Members Present:	Carolyn R. Morris Glenn L. Duncan Susan C. Daiber	Karen S. Carter Dorisanne H. Nielsen Jeri E. Stahr Douglas K. Weaver
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Roll Call

President Carolyn Morris called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Call to Order

Ms. Morris discussed the invitation to speak protocol.

Protocol

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): \$700.00 from First Presbyterian Church to Beardsley Elementary to assist students with meals and ticket prices associated with field trips; \$500.00 from Mrs. Constance Fulmer and \$300.00 from Mr. and Mrs. Jeffrey Wells to ECS to assist students with meals and ticket prices associated with field trips; 100 boxes each from Colbert Packaging and Welch Packaging for Hawthorne Elementary; and \$14,830.00 from the Memorial High School (MHS) Athletic Booster Club to the MHS Athletic Department for the purchase of various items in each sport program as requested by the coaches and staff.

Gift Acceptance

Amy Haworth, CARES/ECS district volunteer recruiter, reported on the publication of the third version of the CARES book. The book is given to all first graders and is made possible by funds generated from annual golf scrambles. This year's event is scheduled for August 3rd at Christiana Creek Country Club. Certificates were presented to students whose artwork has been selected for the 2015 CARES book: Wendy Sanchez, Alice Rupard, Ben Sharp, Natalie Mata, Esmerelda Lopez, Iris Pantoja, Alyssa Groen, Lauren Hollowell, Camryn Conley, Joshua Polasky, Natalie Mabry, Kiara Pineda Gonzalez, Brynlee Jellison, Rylinn Crocker, Alex Addison, Kenya Bello and Olivia Haworth. Special thanks were given to Amber Kosar and all of the elementary school art teachers for their assistance in the layout and selection of the artwork.

Student Recognition

Brad Sheppard, director of secondary instruction, spoke about the Art Gallery in the J. C. Rice Educational Services Center, each year a student piece of artwork is purchased and added to the gallery. In introducing this year's winner, Miyah Byers, he noted she will be a senior at Memorial in the fall. Her Youth Art Month Award is one of several accomplishments including the orchestra MVP award for the past two years, music student of the month, language arts department award, Tri Kappa award and other scholastic awards. Her winning artwork entitled *Lifecycle* is made up of egg shells and paint. She looks forward to her senior year and continued community service projects through the National Honor Society and the Superintendent's Student Advisory Council.

Student
Recognition

The Board heard Gail Draper, early college coordinator, turn the presentation over to Amber Haddar, Jenna Smith, Giovanni Parga, and Nico Hernandez who spoke on their experiences as participants in the Early College program. Highlights include: college credits earned in high school; use of chrome books; leadership skills; attendance at college fairs; and tremendous support given by staff. Nico Hernandez won the Bill Swihart Award and as a result will be hosting a 4-day soccer skills camp for students in K-8 in the fall with proceeds going to Riley's Children Hospital. The students thanked the Board for putting faith in them and giving them the opportunity to excel. Ms. Draper commented on the success of the program with the following information: 48 students in the program have an average GPA of 2.7 and next year should earn an average of 20 college credits as juniors. Elkhart Community schools had 6 seniors graduate this year at Ivy Tech prior to their high school graduation.

Special
Recognition

The Board recognized administrative retirees: Dr. John Hill, assistant superintendent for instruction, Faith Schultz, supervisor of high ability programs; and Dan Swygart, assistant principal at Central High School. Superintendent Haworth referenced Dale Carnegie's 'how to win friends and influence people' as a trusted work in business and human relations. He stated teaching, instructing, coaching, mentoring, and leading makes not only a great career but a vocation that brings fulfillment. Ms. Shultz commented there is no better place to work and she has loved her time here. Dr. Hill stated that in his career 20,714 students have graduated and that is a number he will always remember.

Special
Presentation

The Board heard Anthony Hunt, WVPE station manager, give a report on the radio station. He noted that currently there are over 10,000 listeners on-line; three years ago 90% of listeners were using desktop computers and now 90% are using smart phones; two additional news channels are being promoted; student numbers have double for 'Listen Live'; and the addition of "As it Happens" from Canada. He reported on the success of the fundraiser in St. Joseph County with WVPE placing 25 out of 54 agencies, receiving 314 gifts for a total of \$46,110. WVPE has had the best year ever!

Department
Spotlight

By unanimous action, the Board approved the following minutes:
May 26, 2015 – Public Work Session
May 26, 2015 – Regular Board Meeting

Approval of Minutes

By unanimous action, the Board approved payment of claims totaling \$6,090,951.45 as shown on the May 26, 2015, claims listing. (Codified File 1415-140)

Payment of Claims

By unanimous action, the Board granted permission for the administration to advertise for the annual auction to be held at 9 a.m. on Saturday, July 18th at the service building located at 1135 Kent Street. Double D Auctioneers will again facilitate the auction. Board member Dorisanne Nielsen invited all to attend.

School Auction

By unanimous action, the Board approved proposed school fundraisers in accordance with Board Policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1415-141)

Fundraiser Approval

Tony Gianesi, director of building services, presented a 2014 Referendum project update. He reported there are currently 50 projects being worked on this summer. The four major safety/security projects at Beardsley, Pinewood, Woodland and West Side are progressing and relocation of office space is underway. Summer improvements include multiple roof projects, lockset upgrades, security window film and paving/parking lot improvements. He responded to various Board questions as to future improvements.

Construction Update

Shawn Hannon, sr. director of communication and data, gave a presentation noting that testing is continuing with remedial IREAD 3 classes and retesting at Roosevelt; and English 10 and Algebra 1 being retested at the end of June and July. She highlighted, Brenda Kolbe, digital media specialist's, successful participation in the Greater Elkhart Chamber of Commerce's Leadership Academy. Ms. Kolbe's group worked on a project about the YWCA taking over the women's shelter, raising over \$200,000, and her personal contribution as designer of the new signage for the shelter renamed Elkhart Safe Haven. This was an opportunity for her to gain leadership skills and for the community to learn the services she provides to ECS.

Department Report

The Board heard Dr. John Hill give a summer school review including for elementary students: IREAD 3 at Roosevelt, lab school at Beck; band, orchestra and El Sistema; for middle school students: ESL and Career Camp; and for high school students: two ways to earn credits, in face-to-face classes as well as on-line, in both summer sessions.

Department Report

Dawn McGrath, deputy superintendent, introduced David Bird, academic dean, who spoke regarding School Without Walls, its enrollment of 148 students, 214 earned credits and 25 graduates. He introduced Victoria Holt, a student who needed 14 credits for graduation but was unable to attend traditional day school due to severe medical needs. She had tried a different online program but it did not provide what she needed. Her mother learned of School Without Walls and enrolled Victoria. It was a very successful match. She completed 15 credits, has graduated and been awarded over \$50,000 in scholarships. Ms. Holt spoke highly of the program as a whole and of the level of support received from teachers in the program, regardless of time of day.

Department
Report

By unanimous action, the Board approved the submission of the following grants to:

Grant
Approval

the Elkhart Education Foundation for Project C.L.I.C.K. from Mary Beck Elementary School

the Elkhart Education Foundation for Project C.L.I.C.K. from Mary Daly Elementary School

the Elkhart Education Foundation for Orchestras Private Lessons Scholarships from Elkhart Central High School

the Elkhart Education Foundation for GEMS Grant from Roosevelt STEAM Academy

the Elkhart Education Foundation for Wiggle While We Work chairs from Woodland Elementary School

(Codified File 1415-142)

By unanimous action, the Board approved adoption of the Social Studies Curriculum materials. Numerous Board member concerns were addressed including Karen Carter's questions regarding costs for materials for Kindergarten being \$45,747.30, First Grade being \$56,647.30, and Second Grade being \$63,663.25 and reading skills at those levels. Brad Sheppard responded the costs are for six years and the materials are not solely textbooks as in the past, but are consumable and interactive materials with the future possibility of becoming online materials in the six-year period covered by the contract. (Codified File 1415-143)

Social Studies
Curriculum
Materials
Adoption

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the June 9, 2015 listing. (Codified File 1415-144)

Conference
Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Regular employment for certified staff employee Romison Saint-Louis, School Without Walls at Career Center, for 2015-16 school year.

Personnel Report
Certified Employment

Resignation of the following nine (9) certified staff members effective on dates indicated:

- Tiffany Adams - language arts at Memorial, 6/8/15
- Haley Baker - language arts at West Side, 6/5/15
- Katrina Barhydt - counselor at Central, 6/12/15
- Bronwyn Carroll - language arts at Central, 6/5/15
- Kyle Davis - social studies at Memorial, 7/31/15
- Donald Guerrettaz - world languages at Central, 6/5/15
- Leah Lukovic - art at Riverview, 6/5/15
- Carly Martin - art at West Side, 6/5/15
- Christi Rucker - language arts at West Side, 6/8/15

Certified Resignation

Voluntary leave of absence for the following two (2) certified employees beginning 8/4/15 and ending on 6/1/16:

- Sherri Holston - grade 4 at Daly
- Lisa Munoz - language arts at Central

Certified Voluntary Leave

Maternity leave of absence for certified employee Lora Mulstay, grade 2 at Beck beginning 6/2/15 and ending on 6/5/15

Maternity Leave

Regular employment for the following six (6) classified employees, who have successfully completed their probationary periods, on dates indicated:

- Lydia Bloom - paraprofessional at Bristol, 5/27/15
- Cristel Cuacuamoxtla - paraprofessional at Monger, 5/22/15
- Edith Fernandez - custodian at Central, 6/1/15
- Lynne Lee - bus helper at Transportation, 5/27/15
- Tyllis Mason - custodian at Memorial, 6/3/15
- Clarence Warren, bus driver unassigned at Transportation, 5/27/15

Classified Employment

Resignation of the following nine (9) classified employees effective on dates indicated:

- Kathryn Aistrop - food service at Hawthorne, 6/5/15
- Bruce Atkinson - school nurse at Hawthorne, 6/5/15
- Ernestine Bean - paraprofessional at Tipton, 6/5/15
- Sylvester Brown - food service at Beardsley, 6/5/15
- Kathleen Enfield - food service at Pinewood, 6/5/15
- Roswitha Everett - paraprofessional at Hawthorne, 6/5/15
- Monique Holmes - food service at Beck/Roosevelt, 5/27/15
- Lula Lowery, -food service at Cleveland, 6/5/15
- Jakia Tyson - food service at Beardsley, 6/5/15

Classified Resignation

Retirement of classified employees Teresa Homan, food service at Memorial, effective 6/5/15 with 15 years of service.

Classified Retirement

Termination of classified employee Charles Conley, food service at Eastwood, effective 5/26/15; in accordance with Board Policy GDBDA.

Classified Termination

Medical leave of absence for classified employee Monica Beane, secretary at Adult Education beginning 7/1/15 and ending on 12/31/15

Classified Medical Leave

The meeting adjourned at approximately 8:25 p.m.

Adjournment

APPROVED:

Signatures

Carolyn R. Morris, President

Glenn L. Duncan, Vice President

Susan C. Daiber, Secretary

Karen S. Carter, Member

Dorisanne H. Nielsen, Member

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

June 9, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at 5:30 p.m.

Time/Place

Board Members
Present:

Carolyn R. Morris
Susan C. Daiber

Karen S. Carter
Dorisanne H. Nielsen
Jeri E. Stahr
Douglas K. Weaver

Roll Call

Absent:

Glenn L. Duncan

ECS Personnel Present:

Tony England
Tony Gianesi
Shawn Hannon
Doug Hasler
Rob Haworth

John Hill
Dawn McGrath
Doug Thorne
Bob Woods

The Board heard a brief construction project update from Tony Gianesi; discussed graduation procedures; Activate; upcoming Leadership Summit; administrative evaluation reviews; and the agenda for the regular Board meeting.

Topics
Discussed

The meeting adjourned at approximately 6:20 p.m.

Adjournment

APPROVED:

Signatures

Carolyn R. Morris, President

Karen S. Carter, Member

- absent -
Glenn L. Duncan, Vice President

Dorisanne H. Nielsen, Member

Susan C. Daiber, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

June 16, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at 7:00 a.m.

Board Members Present:	Carolyn R. Morris Glenn L. Duncan Susan C. Daiber	Karen S. Carter Dorisanne H. Nielsen Jeri E. Stahr
Absent:	Douglas K. Weaver	
ECS Personnel Present:	Shawn Hannon Doug Hasler	Rob Haworth John Hill

Time/Place

Roll Call

The Board met to review the draft 2016 budget.

The meeting adjourned at approximately 8:30 a.m.

Topics Discussed
Adjournment

APPROVED:

Carolyn R. Morris, President

Karen S. Carter, Member

Glenn L. Duncan, Vice President

Dorisanne H. Nielsen, Member

Susan C. Daiber, Secretary

Jeri E. Stahr, Member

- absent -

Douglas K. Weaver, Member

Signatures

ACCOUNT BALANCES/INVESTMENT DETAIL

MAY 2015

PETTY CASH \$ 500.00

GENERAL ACCOUNTS:

Lake City Bank	27,855,336.42
Lake City Bank - Merchant Account	484,293.75
Teachers Credit Union	2,305,638.84

SCHOOL LUNCH ACCOUNTS:

Lake City Bank	102,504.27
Change Fund	2,130.00

TEXTBOOK RENTAL ACCOUNTS:

Chase Bank	2,197,498.82
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PAYROLL ACCOUNTS:

Lake City Bank - Payroll Account	737,707.24
Lake City Bank - Flex Account	55,358.61
Teachers Credit Union-Payroll Account	50,237.68
Teachers Credit Union - Flex Account	11,659.13

INVESTMENTS:

Lake City Bank Certificate of Deposit To mature 06/26/15 at .37%	77,000.00
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\$ 33,879,864.76



BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: Mr. Douglas A. Hasler

FROM: Tracey Bolin

DATE: May 31, 2015

LOANS – ONE FUND TO ANOTHER

The following loan was made on 05/31/15:

\$63,000 to Fund 0350 Capital Projects Fund from Fund 0200 Debt Service Fund

\$496,000 to Fund 0410 Transportation Operating Fund from Fund 0200 Debt Service Fund

Proposed Revised Board Policy

(includes revisions discussed during the 4/28/15 BST meeting)

STUDENT WELLNESS

The Board of School Trustees of Elkhart Community Schools supports increased emphasis on nutrition as well as physical activity at all grade levels to enhance the well-being of the school corporation's students. Therefore, it is the policy of the Board to

- Provide students access to nutritious food and beverages **which are smart snack compliant;**
- Provide opportunities for physical activity and developmentally appropriate exercise;[;] and
- Require ~~that~~ all meals served by the school corporation **to meet the nutritional standards for National School Lunch, Breakfast, and Snack Program** federal nutritional guidelines issued by the U. S. Department of Agriculture ("USDA").

~~Classroom celebrations will focus on non-food items. Classroom celebrations which include food items must meet the nutrition standards above. Staff will not use food as a form of reward/punishment.~~

Classroom celebrations will focus on non-food items. When food items are a part of a celebration, ECS encourages meeting the nutrition standards above. Staff will not use food as a form of punishment and recommends the consideration of both food and non-food items as rewards.

At least 50% of food options available at staff meetings will meet the approved nutrition standards. Staff will be given an opportunity to stretch and move around when meetings last longer than one hour.

Elkhart Community Schools support the health and well-being of students by promoting activity through physical education, recess, and other physical activity breaks; before and after school activities; and walking and bicycling to school. Additionally, Elkhart Community Schools support physical activity among elementary students by providing at least 20 minutes of physical activity per day when weather permits.

Vending machines made available during the school day must dispense Smart Snack compliant items and drinks. Diet soda will be available 30 minutes after the school day ends until midnight. Vending machines offering non-compliant items will be available 30 minutes after the school day ends until midnight. Vending machines offering both Smart Snack compliant and non-compliant items will have timers for items which are not Smart Snack compliant.

Vending machines for school staff will contain at least 50% Smart Snack compliant items and will not be accessible to students.

Fundraising activities will support healthy eating and wellness. All food/beverage items sold as a fundraiser **to students** during the school day must meet the approved nutritional standards above and must be submitted to the Board for approval prior to sale.

Concession items sold offered at school-sponsored events to participants, fans, and visitors shall include at least 50% healthy beverages and food in accordance with the approved nutritional standards above.

Elkhart Community Schools is committed to enforcing the policies and guidelines included in this document. Through the implementation of the School Wellness Policy, the corporation will create an environment which supports opportunities for physical activity and healthy eating behaviors. To ensure continuing progress, the corporation will evaluate implementation efforts and their impact on students and staff annually.

- The school corporation will use a physical fitness test to track the collective health of the students in grades K-12.
- The school nurse will monitor ensure their school's is in compliance with the corporation's wellness policy halfway through the school year and advise the principal of such status by assessing wellness implementation strategies. The principals shall then report to the Director of Food Service superintendent, who will provide a report to the Superintendent and School Board.
- The evaluation and implementation of the wellness policy will be directed by the Director of Food Services.
- Director of Food Services will review this policy annually with the Wellness Committee and make recommendations to the Board regarding any necessary changes.

~~Vending machines dispensing healthy snacks and drinks, such as bottled water, fruit juice, milk, dried fruit, and nuts, may be made available throughout the school day, after school, and at all extra-curricular activities. Water will be made available throughout the school day.~~

~~Vending machines that dispense minimally nutritious items, as defined by the USDA, shall not be available during the school day.~~

~~Minimally nutritious snacks and drinks, as defined by the USDA, may not be sold on lunch lines as a la carte items.~~

~~All school-sponsored events and celebrations of special occasions shall include, when food is provided by the district, healthy beverages and/or food among the choices available to participants. No outside drinks or commercially prepared/ vendor-prepared foods should be delivered to school property during the school day for students without prior approval by the building principal.~~

~~Each school day shall plan several minutes of physical activity or exercise as determined at each building level in addition to the physical education curriculum as conditions permit.~~

~~Nutrition, health, and fitness topics shall be integrated within the health education curriculum taught at every grade level, K-12, and coordinated with the school corporation's food service program. These topics may be integrated with other curriculum areas as deemed appropriate.~~

~~The superintendent and each building principal or designee shall jointly share the operational responsibility for ensuring that the provisions of this policy and its regulations are met. The superintendent will be responsible for reporting to the Board on an annual basis the progress of the school corporation in implementing this policy.~~

~~The superintendent/designee is also responsible to prepare rules, regulations, and guidelines to implement and support this policy. Such provisions should address all food and beverages sold and/or served to students at schools, including competitive food sales, vending machine items, fund-raising activities, and rewards to students. The superintendent/designee should also prepare regulations for staff development, community involvement, and program evaluation.~~

~~LEGAL REFERENCE: 42 U.S.C. § 1751~~

~~June 13, 2006~~ **June 23, 2015**

EMPLOYEES IN MISCELLANEOUS POSITIONS COMPENSATION PLAN

Section 1. MISCELLANEOUS WAGE/SALARY SCHEDULE

The Board of School Trustees hereby adopts the following wage schedule for the positions below to be effective January 1, 2015. In addition, the three percent (3%) employee contribution to PERF will be paid by Elkhart Community Schools.

POSITION	HOURLY WAGE RANGE
Assistant Supervisor of Transportation	22.24 – 27.46
Transportation Trainer/Dispatcher	18.53 – 21.65
Food Service Truck Driver	14.87 – 17.67
Food Service Receiving/Supply	14.87 – 17.67
Evening Supervisor of Building Services	19.50 – 24.00
Food Service Training Specialist	16.85 – 23.61
Food Service Bids & Commodity Coordinator	16.05 – 25.08
Child Care Coordinator	13.44 – 16.67
Transportation Route/Driver Coordinator	18.53 – 21.65
Adult/Community Education Non-Contract Teachers	31.43 *
Building Community Education Coordinator	25.89 – 32.37
Radio Station Staff Announcer	8.73 – 12.41
Radio Station Development Assistant	10.15 – 16.24
School Security Officer	21.99
Title I/Funded Pupil/Program/Parent Support Person	18.50 – 26.94
High School Parent/Community Liaison	18.50 – 26.94
Evening Events Supervisor	14.00
Asst. Site Coordinator - 21 st Century Community Learning Center	14.00
After-School Community Education Organized Activities Leader	14.00
After-School Community Education Organized Activities Assistant	9.39
Deaf/Hard of Hearing Educational Interpreter	15.23 – 28.43
Technology Support for Student Accounting and Program Evaluation	16.05 – 19.10

* Hourly rate based on .001 of the certified teacher's base salary

POSITION	YEARLY SALARY RANGE
Radio Station Manager	46,922 – 69,711
Radio Station Development Director	44,159 – 66,821
Radio Station Business Account Manager	34,853 – 65,709
Radio Station Program Director	34,853 – 53,622
Radio Station Senior Reporter and Assignment Editor	30,109 – 44,087
Radio Station Operations Manager	24,130 – 39,546
Radio Station Morning Edition Host	27,385 – 43,108
Radio Station Promotions Manager	28,167 – 41,910
Radio Station Membership Manager	31,237 – 44,253

Safe and Drug Free Schools Coordinator	24,404 – 28,472
Olweus Bullying Prevention Program Coordinator	40,301 – 54,525
Energy Education Specialist	55,781 – 75,537
Assistant Supervisor of Building Services	52,000 – 65,000
School Psychologist Intern	35,520
Early College Data Specialist	<u>22.90 – 26.17</u>
College and Career Readiness Advisor (Grant Funded)	35,536 – 40,612
21 st Century Community Learning Center Coordinator	2,500 (per semester)
Community Engagement Manager	28,428
Jr. ROTC Program Manager	50,765

An employee who is required to report to work to respond to an emergency outside of the employee's regular work hours will be paid for a minimum of two (2) hours.

~~November 25, 2014~~ **June 23, 2015**



Grant Approval Form

DATE:

6-11-15

TO:

Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

Beth A. Williams

SCHOOL /ENTITY APPLYING:

Elkhart Community Schools

GRANT TITLE:

Title I, Part A SY 2015-2016

GRANT APPLICATION READ

YES

NO

ENTITY APPLYING TO:

IDOE

GRANT AMOUNT:

\$ 3,966,720.08

GRANT SUBMISSION DEADLINE:

7-1-15

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

EXPLANATION OF GRANT:

Federal grant for Title I eligible schools

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY

YES

N/A

DATE CONTACTED

DIRECTOR OF SAFETY AND SECURITY

YES

N/A

DATE CONTACTED

DIRECTOR OF STUDENT SERVICES

YES

N/A

DATE CONTACTED

DIRECTOR OF FOOD SERVICES

YES

N/A

DATE CONTACTED

SUSTAINABILITY PLAN:

Annual grant

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

10 Elementary and 2 Middle schools

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Beth A. Williams

BOARD:

APPROVED

DENIED

DATE OF BOARD APPROVAL



**Elkhart
Community Schools**

inspiring. excellence.

Grant Approval Form

DATE:

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

SCHOOL / ENTITY APPLYING:

GRANT TITLE:

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO:

GRANT AMOUNT:

GRANT SUBMISSION DEADLINE:

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: 

EXPLANATION OF GRANT:

This grant application is written to supplement the bullying prevention efforts of the Elkhart Community Schools in order to assure a safe learning environment for all our students and to be in compliance with Indiana legislation PL285-2013. The emphasis for this grant is to prepare a comprehensive bullying incident investigation protocol; provide training for all personnel tasked with

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>
DIRECTOR OF STUDENT SERVICES	<input checked="" type="checkbox"/> YES <input type="checkbox"/> N/A	DATE CONTACTED <input type="text" value="5/20/2015"/>
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>

SUSTAINABILITY PLAN:

The bullying prevention initiative is funded by the Elkhart Community Schools. This grant will provide assistance to improve our investigation of reported bullying incidents.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

With assistance from experts in the field, the task force will continue the work of protocol prep.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Mary Yoder Holsopple

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL



**Elkhart
Community Schools**

Grant Approval Form

DATE:

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

SCHOOL / ENTITY APPLYING:

GRANT TITLE:

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO:

GRANT AMOUNT:

GRANT SUBMISSION DEADLINE:

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

EXPLANATION OF GRANT:

Grant funds support special education programs in the district.
PART B 611 amount \$3,101,095
PART B 619 amount \$ 111,682

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	<input type="text"/>
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	<input type="text"/>
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	<input type="text"/>
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	<input type="text"/>

SUSTAINABILITY PLAN:

Annual application for funds to support district special education programming

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Special education programming

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Mary Jo Sartorius

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL

**ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST**

School: EACC

Class/Group: Motorcycle Outdoor/Power Technology

Number of Students: 5

Date/Time Departing: 6-29 10:00am

Date/Time Returning: 7-1 12:00pm

Destination: 1374 E 51st St,
Cleveland, OH
44103
City State

Overnight facility: Embassy Suites

Mode of Transportation: SUV

Reason for trip: Hot Rodders of Tomorrow Engine Challenge

EACC has been asked to display one of our teams and give the students an opportunity to earn additional experience and scholarships.

Names of chaperones: Ryan Gortney

Cost per student: \$50.00

Describe Plans for Raising Funds or Funding Source: Hot Rodders and OTC are covering Lodging and meals for students

Plans to defray costs for needy students: None

Are needy students made aware of plans? Yes

Signature of Teacher/Sponsor

Ryan Gortney

6-11-15

Signature of Principal:

David R. Bench

Date: 6/15/15

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Superintendent:

Robert Haworth

Date: June 18, 2015

Approval by Board:

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: June 18, 2015
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. John Hill
 RE: **Conference Leave Requests**
June 23, 2015 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p>ADVANCED PLACEMENT SUMMER INSTITUTE, PHYSICS I</p> <p>This conference will provide information to help educators align their instruction with the goals of the AP Physics I course; identify the skills and knowledge the exam will assess, and identify the tasks and materials for which students might need more preparation; draft a syllabus which meets the curricular requirements for the course; and make equitable access a guiding principle in designing instruction.</p> <p>Indianapolis, IN July 7 - 10, 2015 (0 day's absence) JON CERLING - MEMORIAL (0-0)</p>	\$668.95	\$0.00
<p>GOOGLE EDCAMP</p> <p>This <i>ed</i>camp model is driven by conversation and is a democratic gathering generated by the participants focusing on technology integration across all content areas and levels, as well as new and emerging approaches to learning.</p> <p>Indianapolis, IN July 9, 2015 (0 day's absence) HEIDI KRUSENKLAUS - MEMORIAL (0-0)</p>	\$182.73	\$0.00
<p>SUMMER INSTITUTE 2015 - THE POWER OF WE: SUCCESS THROUGH PARTNERSHIPS</p> <p>The annual Summer Institute brings Indiana Adult Education administrators and educators together to learn and share professional development. There will be multiple sessions where participants will learn about new initiatives, classroom strategies, assessments, and other topics.</p> <p>Indianapolis, IN July 20 - 22, 2015 (0 day's absence) KELLEY LIGHTNER - COMMUNITY EDUCATION (0-0)</p>	\$429.24	\$0.00
<p>HOT RODDERS OHIO TECHNICAL COLLEGE</p> <p>The event will provide an opportunity for students to practice as well as earn additional scholarships.</p> <p>Cleveland, OH June 29 - July 1, 2015 (0 day's absence) RYAN GORTNEY - EACC (5-12)</p>	\$105.00	\$0.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p>PROJECT LEAD THE WAY (PLTW) CORE TRAINING</p> <p>This conference will prepare educators to teach the new PLTW Computer Science and Engineering course starting in the 2015-2016 school year. Mr. Seidl was previously approved to attend this training in June, but has had to reschedule and is now going in July.</p> <p>Terra Houte, IN</p> <p>July 19 - 31, 2015 (0 day's absence)</p> <p>NICK SEIDL - MEMORIAL (0-0)</p>	\$3,474.00	\$0.00
<p>INTEGRATED SUMMER ELEARNING CONFERENCE</p> <p>This conference will provide information to help educators integrate technology into student learning.</p> <p>Kendallville, IN</p> <p>July 21, 2015 (0 day's absence)</p> <p>HEIDI KRUSENKLAUS - MEMORIAL (1-0)</p> <p>ERICA SHANNON - MEMORIAL (0-0)</p> <p>JOHN TAYLOR - MEMORIAL (0-0)</p>	\$177.50	\$0.00
<p>2015 E3 TECHNOLOGY CONFERENCE</p> <p>This conference will teach educators how to use technology in meaningful ways to help students, to help themselves, and to connect with others.</p> <p>Warsaw, IN</p> <p>July 27 - 28, 2015 (0 day's absence)</p> <p>KELLY LIGHTNER - COMMUNITY EDUCATION (1-0)</p>	\$92.00	\$0.00
<p>CENERGISTIC 2015 SUMMER NATIONAL TRAINING CONFERENCE</p> <p>This conference will provide continuing education and training in regards to our cost avoidance program.</p> <p>Rosemont, IL</p> <p>August 10 - 11, 2015 (2 day's absence)</p> <p>TED FOLAND - BUILDING SERVICES (0-0)</p>	\$205.00	\$0.00
<p>ASSOCIATION OF CAREER AND TECHNICAL EDUCATION (ACTE) VISION 2015</p> <p>This event is the largest annual gathering of CTE professionals in an exciting, informative, inspirational, and educational agenda packed with hundreds of CTE sessions, a comprehensive Expo, and a rich array of networking opportunities. The attending teachers will be presenting at the event.</p> <p>New Orleans, LA</p> <p>November 18 - 22, 2015 (0-0)</p> <p>BRENDA EMERSON - EACC (0-0)</p> <p>JACKIE O'HARA - EACC (0-0)</p> <p>TRACI PANKRATZ - EACC (1-0)</p>	\$6,240.00	\$0.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
FOR CONFIRMATION ONLY: (RECEIVED TOO LATE FOR PRIOR APPROVAL)		
ADVANCE COLLEGE PROJECT (ACP) U.S. HISTORY SEMINAR	\$0.00	\$0.00
The ACP training seminar is an intensive summer seminar required for all teachers who teach ACP courses. Teachers will become affiliated with the Indiana University academic departments and will be covering the syllabi, course topics, textbooks, and suggested teaching strategies. Bloomington, IN June 15 - 19, 2015 (5 day's absence) STEFANIE FOSTER - MEMORIAL (0-0)		
TOTAL	\$11,574.42	\$0.00
2014 YEAR-TO-DATE GENERAL FUNDS	\$33,623.70	\$5,135.00
2015 YEAR-TO-DATE GENERAL FUNDS	\$3,941.11	\$850.00
2014 YEAR-TO-DATE OTHER FUNDS	\$173,014.01	\$14,490.00
2014 YEAR-TO-DATE ADJUSTMENTS	(\$7,035.40)	(\$680.00)
2015 YEAR-TO-DATE OTHER FUNDS	\$71,717.75	\$2,125.00
2015 YEAR-TO-DATE ADJUSTMENTS	(\$4,178.00)	\$0.00
GRAND TOTAL	\$271,083.17	\$21,920.00


(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: June 23, 2015

ADDENDUM

TO: Dr. Robert Haworth, Superintendent

FROM: Dr. John Hill 

RE: **Conference Leave Requests**
June 23, 2015 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2014-2015 CONFERENCES	Expenses	Substitutes
<p>NATIONAL CONFERENCE OF SCHOOL DISCIPLINE</p> <p>This conference will provide evidence-based approaches and best practices to help schools achieve academic success. Featured topics include exemplary research-based programs; supportive, non-exclusionary disciplinary practices; common mistakes teachers make with classroom control; the most common myths about school discipline; updated tools and strategies for behavior interventions; do's and don'ts of applying positive behavior interventions; and so many more.</p> <p>Atlanta, GA</p> <p>June 29 - July 1, 2015 (0 day's absence)</p> <p style="text-align: center;">ERIC CHANDLER - ROOSEVELT (0-0)</p>	\$1,350.70	\$0.00
<p>BRIDGING THE GAP: SUCCESS FOR TOMORROW WITH STEM SKILLS TODAY</p> <p>Participation in this event will provide an opportunity to learn about bridging STEM workforce knowledge and skills with education expectations and coursework; share examples of best practices; discuss ways to collaborate to improve student outcomes; and better facilitate the transition to college and career.</p> <p>Lake Buena Vista, FL</p> <p>July 25 - 30, 2015 (0 day's absence)</p> <p style="text-align: center;">DOUGLAS HUNNINGS - RIVERVIEW (0-0)</p>	\$1,255.00	\$0.00
	\$2,605.70	\$0.00

(The figures in the parentheses indicate the number of conferences and the number of absence days previously approved for the current school year.)



Date: June 23, 2015
To: Dr. Robert Haworth
From: Mr. W. Douglas Thorne
Subject: Personnel Recommendations

Certified

- a. **New Certified Staff** – We recommend the following new certified staff for employment in the 2015-16 school year:

Molly Bails	Monger/Grade 2
Timothy Carroll	North Side/Math
Lance Carter	Memorial/Math
Agustin Jordan	Career Center/Veterinary
Kathryn Lubker	Memorial/Science
Christine Malecki	Beardsley/Special Education
Steven McGrath	West Side/Math
M. Colleen Reed	Central/Language Arts
Jennifer Smith	West Side/Art
Linda Stofko	ESC/District Academic Coach
David Vanderhorst	North Side/Business
Julie Williams	Beardsley/Grade 1

- b. **Resignation** – We report the resignation of the following employees:

Carla Henderson Began: 8/12/13	Career Center/Early Childhood Resign: 7/16/15
Jennifer Mast Began: 11/29/06	Cleveland/Assistant Principal Resign: 7/22/15

Angela Richardson
Began: 8/19/93

Tipton/Special Education
Resign: 6/5/15

c. **Medical Leave** – We recommend a health leave for the following employee:

Judith Bridges
Begin: 8/4/15

Career Center/Dental Health
End: 6/1/16

Classified

a. **New Employees** - We recommend regular employment for the following classified employees:

Drew Morris
Began: 4/20/15

Building Services/Custodian
PE: 6/22/15

Brent Williams
Began: 4/13/15

Bristol/Eastwood/Custodian
PE: 6/15/15

b. **Resignation** – We report the resignation of the following classified employees:

Stephanie Elam
Began: 2/25/14

Beardsley/Paraprofessional
Resign: 6/5/15

Tawny Fitzsimmons
Began: 8/15/14

Feeser/Paraprofessional
Resign: 6/5/15

Kenneth Kronewitter
Began: 8/18/09

EACC/Paraprofessional
Resign: 6/5/15

Danielle Smith
Began: 9/10/14

Transportation/Bus Helper
Resign: 6/4/15

c. **Retirement** – We report the retirement of the following classified employees:

Marie McCain
Began: 2/8/00

West Side/Secretary
Retire: 6/8/15
15 Years of Service

d. **Medical Leave** -We recommend the unpaid medical leave of the following classified employee:

Broc Hiatt
Begin: 8/5/15

Memorial/Food Service
End: 12/31/15

Elkhart Community Schools

ADDENDUM to PERSONNEL RECOMMENDATIONS

Date: June 23, 2015
To: Dr. Robert Haworth
From: Mr. W. Douglas Thorne
Re: Personnel Recommendations

Certified

- a. Administrative Appointments** – We recommend the following administrative appointments to be effective July 1, 2015.

Mr. Cary Anderson	Memorial Principal
Mrs. Cynthia Bonner	Pierre Moran Principal
Mrs. Kelly Carmichael	Pinewood Assistant Principal
Mr. Levon Johnson	Supervisor of Corporate & Community Partnerships
Mr. Jean Milfort	Central Assistant Principal
Mr. Dennis Trigg	Memorial Assistant Principal
Mr. Mark Tobolski	Alternative Programs Principal